



NCFE Level 2 Certificate in Understanding Data Protection and Data Security

Understand GDPR, the Data Protection Act and the Freedom of Information Act, and how to protect data and ICT systems. 110 guided ...

**Study it online.
Finish with a qualification
that is on your record for life.**

WHERE IT SITS

- Entry
- Level 1
- **Level 2**
- Level 3
- Level 4
- Level 5

Level 2
REGULATED LEVEL

110
LEARNING HOURS

4
UNITS

100%
ONLINE



Delivered online

Tutor support. Start when you are ready.



Assessed on your work

A portfolio of your own work. No written exam.



Awarded by NCFE

Ofqual-recognised. We are approved centre 11001657.



Ask us

For the fee and the next start date.



Start when you are ready

110 guided learning hours; self-paced online study



Tutor support throughout

Questions answered within 2 working days, feedback within 10.



Nothing paid at application

Payment only after you accept an offer.

WHAT YOU WILL STUDY

4 units, 110 guided learning hours



- Understand current data protection legislation 35 h · 32%
- Understand organisational procedures concerning data 25 h · 23%
- Understand threats to ICT systems and data 30 h · 27%
- Understand the consequences of not protecting data 20 h · 18%

UNIT BY UNIT

What each unit covers

01. Understand current data protection legislation

35 hours

- Understand the General Data Protection Regulation
- Understand the purpose of the Data Protection Act
- Understand the purpose of the Freedom of Information Act

02. Understand organisational procedures concerning data

25 hours

- Understand organisational procedures concerning data
- Understand procedures to maintain data confidentiality and security

03. Understand threats to ICT systems and data

30 hours

- Know the common types of threat to ICT systems and data
- Know how to protect ICT systems
- Understand how to protect their own personal data and devices

04. Understand the consequences of not protecting data

20 hours

- Understand the potential consequences of not protecting data
- Understand the impact of data breaches on individuals

The learning outcomes NCFE publishes for each unit. The assessment criteria beneath them are on the qualification page.

4

UNITS TO COMPLETE

10

LEARNING OUTCOMES

110

GUIDED LEARNING HOURS

Guided learning hours are the taught time NCFE specifies. Your own study time is on top, and how long you take is up to you.

HOW IT WORKS

From your first unit to your certificate

01

You produce evidence

A portfolio of your own work, against the published criteria.

02

An assessor marks it

Qualified, and required to show current competence in the sector they assess.

03

The marking is checked

Sampled internally each term, and quality assured by NCFE from outside the school.

04

NCFE certificates you

Claimed through the NCFE portal. Recognised independently of us.

WHAT WE COMMIT TO

Answers, in working days



Within 2 working days

General questions



Within 10 working days of submission

Assessment feedback



Within 1 working day

Technical problems



Within 1 working day

Urgent welfare concerns

Published in DAIS-POL-024 Online Learning and Digital Delivery, and on every qualification page.

GETTING ON

Entry requirements



There are no specific recommended prior learning requirements for this qualification.



This qualification is suitable for learners aged pre-16 and above.



Learners may find it helpful if they have already achieved a Level 1 qualification in the business, administration and law sector.



There is no requirement to undertake any work experience or placement. Learners who are in work can provide evidence from real-life situations.



All learners must be assessed in English, and all assessment evidence presented for external quality assurance must be in English.

THE COST

How paying works

TWO WAYS

Pay in full, which costs less than the published fee, or pay monthly. No interest and no credit agreement, and the payments stop on their own.

THE CURRENT FEE

On the qualification page at dataaischool.com, or ask us and we will tell you. It is not printed here, so nothing in this guide can quote you a price we are no longer charging.

Nothing is paid when you apply. Payment is taken only after you accept an offer, and we confirm the amounts with you first.



How long it takes. 110 guided learning hours; self-paced online study

BEFORE YOU START

What you need to take part



Device

Laptop or desktop computer



Operating system

Windows 10 or macOS 10.15 or later



Browser

Google Chrome or Mozilla Firefox, latest version



Internet speed

10 Mbps download and 5 Mbps upload



Webcam

Required for live sessions and identity verification



Microphone

Required for live sessions

Published in DAIS-POL-024, and told to every learner before enrolment.

IN MORE DETAIL

About this qualification

This is a regulated Level 2 qualification (NCFE qualification number 603/3639/0). Its purpose is to allow learners to demonstrate an understanding of data protection and data security, and it will help learners progress to a work role where data protection and data security knowledge is required. The qualification has five objectives. By the end of the course you will understand current data legislation, understand the steps organisations might take to help protect data, understand how to protect your own data, understand how to protect ICT systems from common threats, and understand the consequences of not protecting data and systems. You study four mandatory units totalling 110 guided learning hours. Unit 01 covers the General Data Protection Regulation (GDPR), including what ...

ASKED BEFORE

Questions people ask

Who awards NCFE Level 2 Certificate in Understanding Data Protection and Data Security, and how do I get my certificate?

NCFE Level 2 Certificate in Understanding Data Protection and Data Security is awarded by NCFE, an Ofqual-approved awarding organisation, and sits on the Regulated Qualifications Framework (RQF). The qualification number is 603/3639/0. The Data and AI School of London is an NCFE approved centre (Account ...

How long does NCFE Level 2 Certificate in Understanding Data Protection and Data Security take?

This qualification carries 110 guided learning hours. It is studied online at your own pace, so how long it takes in calendar time depends on how much you can commit each week.

What do I need before I can start?

There are no specific recommended prior learning requirements for this qualification. We assess every applicant individually and will tell you if a different level would suit you better.

Can I study this entirely online?

Yes. Teaching, materials and assessment are all delivered through our Moodle-based virtual learning environment, so you can study from anywhere in the UK. You need a laptop or desktop computer, a current version of Chrome or Firefox, and a broadband connection of at least 10 ...

Can I enrol now, and when do I pay?

Enrolment is open, so you can apply online today. Nothing is paid at application: payment is taken only after you accept an offer. The current fee is on the qualification page at dataaischool.com, or ask us and we will tell you.

The same answers as the qualification page, built from the same record.

NEXT STEP

Apply, or ask us first

Applying costs nothing and commits you to nothing. Eight short steps, no card details and no deposit. We check the qualification suits you and say so if another fits better, and payment is taken only after you accept an offer.

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info@dataaischool.com

We reply within 2 working days



Scan for the full details

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