



NCFE Level 2 Certificate in Data Analysis

Learn to source, check, clean, interpret and present data using spreadsheets, and understand the data analyst role. 120 guided learning hours, assessed ...

Study it online.
Finish with a qualification
that is on your record for life.

WHERE IT SITS

- Entry
- Level 1
- **Level 2**
- Level 3
- Level 4
- Level 5

Level 2
REGULATED LEVEL

120
LEARNING HOURS

5
UNITS

100%
ONLINE



Delivered online

Tutor support. Start when you are ready.



Assessed on your work

A portfolio of your own work. No written exam.



Awarded by NCFE

Ofqual-recognised. We are approved centre 11001657.



Ask us

For the fee and the next start date.



Start when you are ready

120 guided learning hours, 135 total hours, self-paced online



Tutor support throughout

Questions answered within 2 working days, feedback within 10.



Nothing paid at application

Payment only after you accept an offer.

WHAT YOU WILL STUDY

5 units, 120 guided learning hours



■ Introduction to data analysis	15 h · 12%
■ The role of a data analyst	20 h · 17%
■ Collection, processing and preparation of data	25 h · 21%
■ Interpretation of data	30 h · 25%
■ Communication and presentation of data	30 h · 25%

UNIT BY UNIT

What each unit covers

01. Introduction to data analysis

15 hours

✓ Understand what data is

✓ Understand what data analysis is

02. The role of a data analyst

20 hours

✓ Understand the role of a data analyst

✓ Understand current data protection legislation

03. Collection, processing and preparation of data

25 hours

✓ Be able to identify sources of data

✓ Understand different research methods for collecting data

✓ Be able to structure and prepare data

04. Interpretation of data

30 hours

✓ Understand how to assess different forms of data

✓ Understand statistical terms used in data analysis

✓ Be able to manipulate data in a spreadsheet

05. Communication and presentation of data

30 hours

✓ Understand the importance of communication

✓ Be able to design effective data visualisations

The learning outcomes NCFE publishes for each unit. The assessment criteria beneath them are on the qualification page.

5

UNITS TO COMPLETE

12

LEARNING OUTCOMES

120

GUIDED LEARNING HOURS

Guided learning hours are the taught time NCFE specifies. Your own study time is on top, and how long you take is up to you.

HOW IT WORKS

From your first unit to your certificate

01

You produce evidence

A portfolio of your own work, against the published criteria.

02

An assessor marks it

Qualified, and required to show current competence in the sector they assess.

03

The marking is checked

Sampled internally each term, and quality assured by NCFE from outside the school.

04

NCFE certificates you

Claimed through the NCFE portal. Recognised independently of us.

WHAT WE COMMIT TO

Answers, in working days



Within 2 working days

General questions



Within 10 working days of submission

Assessment feedback



Within 1 working day

Technical problems



Within 1 working day

Urgent welfare concerns

Published in DAIS-POL-024 Online Learning and Digital Delivery, and on every qualification page.

GETTING ON

Entry requirements



There are no specific recommended prior learning requirements for this qualification.



This qualification is suitable for learners aged pre-16 and above.



Learners may find it helpful if they have achieved an Entry Level 3 qualification in Maths and an Entry Level 3 qualification in ICT.



You will need a digital device, internet access and spreadsheet software such as Microsoft Excel, Google Sheets or Open Office for the practical units.



Registration is at the discretion of the centre, in accordance with equality legislation.

THE COST

How paying works

TWO WAYS

Pay in full, which costs less than the published fee, or pay monthly. No interest and no credit agreement, and the payments stop on their own.

THE CURRENT FEE

On the qualification page at dataaischool.com, or ask us and we will tell you. It is not printed here, so nothing in this guide can quote you a price we are no longer charging.

Nothing is paid when you apply. Payment is taken only after you accept an offer, and we confirm the amounts with you first.



How long it takes. 120 guided learning hours, 135 total hours, self-paced online

BEFORE YOU START

What you need to take part



Device

Laptop or desktop computer



Operating system

Windows 10 or macOS 10.15 or later



Browser

Google Chrome or Mozilla Firefox, latest version



Internet speed

10 Mbps download and 5 Mbps upload



Webcam

Required for live sessions and identity verification



Microphone

Required for live sessions

Published in DAIS-POL-024, and told to every learner before enrolment.

IN MORE DETAIL

About this qualification

This is a regulated Level 2 qualification (NCFE qualification number 603/3916/0). It is designed for learners who want to improve their knowledge and skills in data analysis. It will support learners in a number of sectors and job roles where an understanding of data analysis is required, and learners may also progress to further study. The qualification focuses on the study of data analysis, offers breadth and depth of study incorporating a key core of knowledge, and provides opportunities to acquire a number of practical and technical skills. Its objective is to give learners the knowledge and skills to perform some basic data analysis to help make informed, data driven decisions. You study five mandatory units totalling 120 guided learning ...

ASKED BEFORE

Questions people ask

Who awards NCFE Level 2 Certificate in Data Analysis, and how do I get my certificate?

NCFE Level 2 Certificate in Data Analysis is awarded by NCFE, an Ofqual-approved awarding organisation, and sits on the Regulated Qualifications Framework (RQF). The qualification number is 603/3916/0. The Data and AI School of London is an NCFE approved centre (Account No. 11001657). We register ...

How long does NCFE Level 2 Certificate in Data Analysis take?

This qualification carries 120 guided learning hours and a total qualification time of 135 hours. It is studied online at your own pace, so how long it takes in calendar time depends on how much you can commit each week.

What do I need before I can start?

There are no specific recommended prior learning requirements for this qualification. We assess every applicant individually and will tell you if a different level would suit you better.

Can I study this entirely online?

Yes. Teaching, materials and assessment are all delivered through our Moodle-based virtual learning environment, so you can study from anywhere in the UK. You need a laptop or desktop computer, a current version of Chrome or Firefox, and a broadband connection of at least 10 ...

Can I enrol now, and when do I pay?

Enrolment is open, so you can apply online today. Nothing is paid at application: payment is taken only after you accept an offer. The current fee is on the qualification page at dataaischool.com, or ask us and we will tell you.

The same answers as the qualification page, built from the same record.

NEXT STEP

Apply, or ask us first

Applying costs nothing and commits you to nothing. Eight short steps, no card details and no deposit. We check the qualification suits you and say so if another fits better, and payment is taken only after you accept an offer.

+44 207 0990 956

info@dataaischool.com

We reply within 2 working days

The Data and AI School of London. NCFE approved centre, account 11001657. Office LG06, 1 Quality Court, Chancery Lane, London WC2A 1HR. Company 16953235. ICO ZC086597.



Scan for the full details

